

# Poster Presentation Feedback Form

NAME OF PRESENTER: \_\_\_\_\_ DATE: \_\_\_\_\_

TARGET AUDIENCE/CONFERENCE: \_\_\_\_\_

SPEAKER'S REQUESTED FOCUS OF FEEDBACK, IF ANY \_\_\_\_\_

POSTER DESIGN	NOTES
1. Poster is titled with an informative heading likely to catch audience interest.	
2. Poster is clearly organized, with appropriate section headings to guide visitor through the story.	
3. Space is used effectively, with an appropriate balance of text, visuals, and white space.	
4. Visuals contain the right amount of detail.	
5. Poster formatting is helpful, not distracting: text is large enough to read, colors are appropriate, etc.	
6. Left unattended, a reader could glean the main story of the research by viewing the poster.	

PRESENTATION	NOTES
1. Two-minute "spiel" effectively introduced the background, relevance, major results, and impact of results.	
2. Explained difficult concepts well.	
3. Introduced figures and graphs clearly, then emphasized the main result or conclusion.	
4. Adapted to the interests of the visitors.	
5. Conveyed confidence and knowledge in the material.	

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[cont.]

<b>DELIVERY</b>	<b>NOTES</b>
1. Body language was welcoming, friendly, and professional.	
2. Stood with good posture, in a position that facilitates poster viewing.	
3. Used appropriate voice, gestures, and eye contact.	
4. Pace was appropriate.	
5. Conveyed enthusiasm for the topic.	

<b>OVERALL</b>	<b>NOTES</b>
1. After attending this poster, could you leave and tell someone else the main question and results of the research?	

<b>STRENGTHS</b>	<b>RECOMMENDATIONS</b>